

- A. **CALL MEETING TO ORDER:** The regular meeting of the Board of Directors of the Exeter Veterans Memorial District on ~~April 14th~~ ^{May 12th}, 2026, was called to order by President Dan Crookham at 5:02p.m.

Members present: Stan Dillon, Bob Sperry, Dan Crookham, David Welch, Johnny Carr

Members absent:

Others present: Samuel Woodland

COMMENTS FROM THE PUBLIC: None

B. **AGENDA ITEMS:**

The minutes of the regular meeting held on April were reviewed. A motion was made by Dan Crookham to approve the minutes. The motion was seconded by Johnny Carr. Motion carried.

The bills for the month of March were reviewed. A motion was made by Bob Sperry to approve payment of the bills in the usual manner. The motion was seconded by Dan Crookham. Motion carried. There were no reimbursements reported.

1. **Discuss personnel**

- a. The hiring process for the interim administrative assistant is advancing with a planned second round of interviews focused on top candidates, aiming for a June start. Hiring timeline and onboarding plan clarified that while hiring cannot be finalized until June 1, selected candidates will begin training with Erica in late May to ensure readiness.

Payroll and operational adjustments reported by Samuel noted resolution of earlier payroll mishaps by the current payroll provider and commitment to training for smoother claims processing. The district plans to assume claims processing responsibilities internally, aiming to automate and improve administrative workflows.

2. **Security and IT**

- b. Current camera system issues involve nonresponsive vendor support and a downed system, requiring replacement or significant repair.

Respectfully Submitted

Secretary Signature:	Date: