

## EXETER MEMORIAL BOARD

A. CALL MEETING TO ORDER: The regular meeting of the Board of Directors of the Exeter Veterans Memorial District on January 9, 2024 was called to order by President Dan Crookham at 5:03 p.m.

Members present: Johnny Carr, Stan Dillon, Bob Sperry, Dan Crookham.

Members absent: David Welch

Others present: Samuel Woodland.

B. COMMENTS FROM PUBLIC: Carol Dillon of HOW. Explained the purpose of HOW and gave a report of what was accomplished last year. She reported that they gave a total of \$249,423 between 68 recipients and served 5,917 guests. She also expressed her thanks for the help from the Memorial Board and staff.

### C. AGENDA ITEMS:

1. The minutes of the regular meeting of December 12, 2023, were read. A Motion was made by Bob Sperry to approve the minutes. The motion was seconded by Stan Dillon. Motion carried.

2. The bills for the month of December were reviewed. A motion was made by Stan Dillon to pay all just bills, and to reimburse Samuel Woodland a total amount of \$322.50 for items purchased for the memorial building. He provided all of the necessary documentation to justify the purchase. Motion was seconded by Bob Sperry. Motion carried.

3. Discuss Job/Club Day. Samuel explained the Job/Club Day for the general public. He stated that it would be scheduled on March 6, 2024.

4. Discuss 3% raise for Michael. Samuel explained that Michael was doing an adequate job and asked that the raise be effective immediately. After some discussion, Stan Dillon made a motion to approve the raise. Motion was seconded by Bob Sperry. Motion carried.

5. Discuss Performance Review. Samuel reminded all board members to complete the form.

6. Discuss no charge for use of facility for HOW. Samuel brought the issue and after some discussion, a motion was made by Bob Sperry to approve the request effective immediately. Motion was seconded by Johnny Carr. Motion carried.

7. Report from Facilities Manager. Samuel reported that the water bill is consistently high and that we pay an average of \$2,000 dollars a month. He stated that he has begun looking at ways to dramatically decrease this bill. He further stated that he chose this month to begin deep cleaning the building. He then detailed some of the steps he had already taken in the process. He also stated he would be looking at getting new uniforms for the employees and creating an emblem for the Memorial Building.

8. Since there was no further regular business was adjourned at 5:31 p.m.

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| <i>Johnny Carr</i> | <i>2-13-24</i> |
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Johnny Carr  
Recording Secretary