

- A. **CALL MEETING TO ORDER:** The regular meeting of the Board of Directors of the Exeter Veterans Memorial District on December 12<sup>th</sup>, 2023, was called to order by President Dan Crookham at 5:03 p.m.

Members present: Dan Crookham, David Welch, Johnny Carr, Stan Dillon, Bob Sperry.

Members absent: NONE

Others present: Samuel Woodland

- B. **COMMENTS FROM THE PUBLIC:** None

C. **AGENDA ITEMS:**

The minutes of the regular meeting of November 14<sup>th</sup>, 2023, were read. A motion was made by Bob Sperry to approve the minutes as amended to report that the bid from Perfect Peak was rejected and the bid from Panel Clad was accepted. Motion was seconded by Stan Dillon. Motion carried.

The bills for the month of November were reviewed. A motion was made by Bob Sperry to pay all just bills and to reimburse Samuel Woodland a total amount of \$93.47 for items purchased for the Memorial Building. He provided all the necessary documentation to justify the purchases. The motion was seconded by Stan Dillon. The motion was Carried.

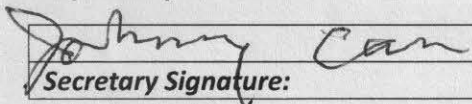
1. **Discuss Job/ Club Day.** Samuel explained the event and stated it would be held on March 6<sup>th</sup>.
2. **Discuss Capitalization Policy.** Samuel explained the policy. After some discussion it was the decision of the board that Samuel ask to discuss the issue with Erica.
3. **Discuss BBQ Benches.** Samuel gave a report on the progress of the benches.
- X 4. **Discuss Bids for East Patio.** Samuel asked for clarifying remarks about the East Patio Bid. The Minutes were amended to reflect the vote at the November meeting approving Panel Clads bid for \$59,380.00.
5. **Discuss Performance Review.** Samuel reminded the Board to complete the necessary paperwork.
6. **Discuss Craft Fair.** Samuel asked if the board would consider facilitating next year's craft fair. The issue was tabled until The American Legion could be consulted.

**Report from the Facility Manager.** Samuel reported that the building was broken into on 2 separate occasions in November. He reported that most of the stolen items belonged to him. He further stated that he would take additional security measures to deter future thieves next time around. Samuel explained the Craft Fair went well but was a learning lesson. He also stated he has begun working with Proteus to offer teenagers job experience.

**Correspondence:** None

Since there was no further business, the meeting was adjourned at 5:31 pm.

Respectfully Submitted

 <b>Secretary Signature:</b>	<b>Date:</b> 6-17-24
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