

EXETER MEMORIAL DISTRICT

A. CALL MEETING TO ORDER: The regular meeting of the Board of Directors of the Exeter Veterans Memorial District on September 13, 2022 was called to order by President Dan Crookham at 5:02 p.m.

Members present: Dan Crookham, Johnny Carr, Bob Sperry, David Welch and Stan Dillon

Members absent: None

Others present: Howard Fackler and Erica Pine, CPA

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| Rental income - August | \$ 2,050.00 |
| Miscellaneous income - August | \$ - |
| Expenditures - August | \$ 43,016.07 |

B COMMENTS FROM THE PUBLIC: None

C CORRESPONDENCE: None

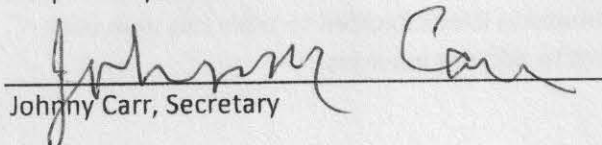
D AGENDA ITEMS:

1. The minutes of August 9, 2022 were read. Motion made by Bob Sperry to approve the minutes. Motion seconded by Stan Dillon. Motion carried.
2. The bills for the month of August were reviewed. Motion made by Bob Sperry to approve and pay all bills. Motion seconded by David Welch. Motion carried.
3. Biennial Conflict of Interest: After review, it was determined no changes were necessary.
4. Employee Handbook Review: Erica Pine, CPA from Verissimo & Pine, CPA's presented updated payroll information and made suggestions for revisions. After discussion, motion was made by Johnny Carr to approve the necessary changes. Motion seconded by David Welch. Motion carried. The revised employee handbook will be presented for approval when completed.
5. Report from facility manager Howard Fackler:
 - The slower summer schedule has now changed to the busy back to school and holiday activities. The event calendar is already filling up.
 - The staff continues to gain experience on building operations and assisting Howard with the more arduous tasks.

E ADJOURNMENT:

There being no further business, the meeting was adjourned at 5:32 p.m.

Respectfully submitted


Johnny Carr, Secretary